



The Institution of Engineers (India)

IEI Alumni association

No.3, Dr. B.R. Ambedkar Veedhi, Bangalore – 560 001.

Bye Laws and Rules and Regulations

IE (India) AA Byelaws – Amended/Approved as of August 2015

1.0 Name of the Body:

“The Institution of Engineers (India), IEI Alumni association”,
hereinafter referred to as IEIAA

2.0 Office:

The Registered Office of IE (India) shall be located at
The Institution of Engineers (India),
No.3, Dr. B.R. Ambedkar Veedhi, Bangalore – 560 001
Hereinafter called ‘The Institution’.

3.0 Objectives:

- 3.1 To provide a forum for the Alumni of the Institution.
- 3.2 To engage in such academic and social activities as shall contribute towards promoting liaison between the Alumni and the Institution.
- 3.3 To further the cause of Science and Technology.
- 3.4 To keep alive love, spirit, affection and gratitude for our alma mater.

4.0 Patrons:

The President of IE(I)
Members of the previous committee of IEIAA
IEI Presidents who have passed Sec A and B of IEI
IEI President at the time of conception of IEIAA

5.0 Membership of the IE (India) AA:

The Alumni Association shall have the following categories of members:

- (a) Life Members
- (b) Associate Members
- (c) Honorary Members

Eligibility:

5.1 Life Members: Those who have been awarded Certificate of passing of Sec A and B of Institution of Engineers and any other equivalent examination that IEI may conduct in future.

5.2 Associate Members:

Members of IEI Council during the tenure of the Association. They will not have voting rights and they are not eligible to be considered for Distinguished Alumni Award.
(NOTE: All existing Donor Members are Life Members)

5.3 Honorary Members:

All past presidents of Institution of Engineers (India). They will not have voting rights and they are not eligible to be considered for Distinguished Alumni Award.

Membership Fee:

The Membership Fee as decided by the Executive Committee from time to time will prevail.

6.0 Privileges:

Life Members, Associate Members and Honorary Members shall be entitled to:

- 6.1 Receive a copy of all publications of the IE (India)
- 6.2 Participate in the activities of the IE (India) AA or its chapters or centers.
- 6.3 Participate in the General Body Meetings of IE (India) AA with right to vote in the case of Life Members only.
- 6.4 Nominate, Propose and Second Members for office of the Executive Committee.

7.0 Admission of Members:

Alumni Register:

- 7.1 The IE (India) AA shall maintain a Register of all Members showing the date of admission, name, address and dates of changes of one class of Membership to another class of Membership.
- 7.2 Any member of IE (India) AA shall be entitled to inspect the Register of Members after due service of a notice upon the Secretary of the IE (India) AA intimating his intention at least fifteen days prior to the date of inspection.

8.0 The Executive Committee and Office Bearers of IE (India) AA

- 8.1 The Director & Associate Director of the Indian Institute of Science shall be the 'Patron' of the IE (India) AA (Ex-officio).
- 8.2 The IE (India) AA shall be managed by an Executive Committee constituted as follows:
 - 8.2.1. One President
 - 8.2.2. Two Vice Presidents
(Note: From among the Two Vice Presidents elected, one of them shall be nominated as President Elect by the duly elected Executive Committee at its first meeting and notify all Members).

- 8.2.3. One Gen. Secretary
- 8.2.4. One Joint Secretary
- 8.2.5. One Treasurer
- 8.2.6. Ten Members
- 8.3 The Executive Committee shall have the freedom to co-opt members from time to time for the efficient functioning of IE (India)
- 8.4 All previous Presidents of the Association shall be Ex-officio Members of the Executive Committee.

9.0 Election of the Office Bearers and Executive Committee:

- 9.1 The mode of election shall be by secret ballot.
- 9.2. The procedure of election shall be laid down by the Executive Committee including the appointment of Electoral Officer.
- 9.3 All terms of office of the elected members shall commence from the close of the AGBM at which elections were held and shall continue for a period of TWO YEARS or till the close of the second AGBM leaving one in-between, whichever is earlier.
- 9.4 Members cannot hold the same office for more than two consecutive terms.
- 9.5 In the event of a vacancy at any level in the Executive Committee, the Executive Committee shall have the freedom to nominate a member to fill the vacancy.
- 9.6 By convention, Executive Committee will select one of the Vice Presidents as President-elect who will become President in the subsequent term. This will be ratified by Annual General Body.

10.0 Duties of the Executive Committee:

- 10.1. Executive Committee is the executive body representing Alumni Association.
- 10.2. To co-ordinate the activities of the IE (India)
- 10.3. To consider all communications addressed to IE (India)
- 10.4. To appoint suitable Office Staff & fix their remunerations.
- 10.5. To be in charge of and protect the properties of IE (India)

10.6. To prepare and submit annual reports, including balance sheets, audited accounts/statements of income and expenditure.

10.7 To authorize all the activities, programs including Budget and Expenditure.

11.0 Duties of Office Bearers of the IE (India) AA:

11.1 Patron

11.1.1 To protect, foster, countenance & support Alumni Association & its activities.

11.2. President

11.2.1 He shall preside over all the Meetings. He may allocate suitable responsibilities to the members.

11.2.2. He may appoint working groups, sub-committees etc., and nominate representatives of IE (India) AA on vacancies, Government/Institute and/or other bodies when invited to do so.

11.2.3. He shall act on behalf of Executive Committee of IE (India)

11.3 Vice-Presidents

11.3.1 Shall act as President in the absence of the President/President elect.

11.3.2 In addition to his duties as a Member of the Executive Committee, he shall preside over Committee Meetings in the absence of both the President and the President-elect.

11.4 General Secretary

11.4.1. The General Secretary shall attend to the day to day correspondence and communications to and from IE (India)

11.4.2. Maintain official records of the IE (India)

11.4.3 Be an ex-officio member of all the Committees of IE (India)

11.4.4 Maintain general supervision over the office staff.

11.4.5 He shall be responsible for calling Meetings of the Executive Committee in consultation with the President.

11.4.6 He shall be responsible for filing of annual Reports of IE (India) AA with the Registrar of Societies after every Annual and other Special General Meetings, Financial Statements with the Income Tax Officer, and such other statutory requirements and also maintain the minutes of the meeting.

11.5 Joint Secretary

11.5.1. The Joint Secretary shall assist the Secretary in discharging his duties.

11.5.2. He shall carry out such other duties as may be assigned to him from time to time by the Executive Committee.

11.5.3. He shall assume charge as Secretary in the absence of the Secretary or when requested to do so by the Executive Committee.

11.6 Treasurer

11.6.1. The Treasurer shall maintain the accounts of the IE (India)

11.6.2. Be an ex-officio member of all Committees involving financial implications and shall be the Convener of the Finance Committee.

11.6.3. He is responsible for maintaining all the financial transactions of IE (India)

11.6.4. He shall be responsible for getting the audited statements of IE (India) AA prepared for presentation at the Annual General Meetings and file the same with the Income Tax authorities when duly passed by the General Body.

12.0 Finance

12.1 The Financial year of the IE (India) AA shall commence from the April 1st of a year and close on the 31st March of the succeeding year.

12.2 The funds of the IE (India) AA shall be deposited in a scheduled bank(s) in the name of IE (India) AA and shall be operated jointly by the Treasurer and the Secretary or any other member of the Office Bearers duly authorized by the Executive Committee.

13.0 Chapters

13.1 Local chapters of IE (India) AA may be formed in other centers/cities on obtaining approval from the Executive Committee.

13.2 Such local chapters shall abide by the constitution of IE (India) AA and follow the guidelines formulated by Executive Committee from time to time.

13.3. The local chapter shall submit their statement of Accounts to IE (India). Alumni Association at the end of the financial year.

14.0 Meetings

14.1. The General Body of the IE (India) AA shall meet at least once every year, preferably on the first Saturday of August. Quorum for the General Body Meeting will be minimum 35 members.

14.2 A Special General Body may be convened at the instance of the President or the Executive Committee or by at least 50 Members who may give notice in writing to the Secretary.

14.3 A minimum notice of 21 days shall be given for Annual General Body Meetings and of 7 days for Special/Extra Ordinary General Body Meetings.

15.0 Auditors

15.1 A certified Auditor shall be appointed by the General Body at its Annual Meeting to Audit the accounts of the IE (India)

16.0 Dispute

All unresolved dispute shall be referred to Patron & his decision shall be final and binding on all parties.

17. Dissolution Clause:

In the event of dissolution or winding up of the IE (India) AA, the assets remaining as on the date of dissolution shall under no circumstances be distributed among the members of the Executive Committee of the IE (India) AA, but the same shall be transferred to The Institution of Engineers (India)

18. Statutory Provisions:

18.1. Investment Clause:

The Funds of the IE (India) AA shall be invested in the modes specified under the provisions of section 13(1) (d) read with section 11(5) of the Income Tax Act 1961 as amended from time to time.

Only 10% of membership fees and interest accrued from the investments would be used for the running and day to day expenses of the association. 90% of the membership would be used for savings instruments and only interest from the savings would be used for expenses of the association. This is done in the long term interest of maintenance of the association.

18.2. Accounts Clause:

There shall be maintained all accounts of the IE (India) AA regularly. The accounts shall be audited by a Chartered Accountant. Every year the accounts shall be closed by 31 March.

18.3. Amendments Clause:

No amendments to the Rules and Regulations shall be made which may prove repugnant to the provisions of section 2(15), 11, 12, 13 and 80(G) of the Income Tax Act 1961, as amended from time to time. Further no amendment shall be carried out without the prior approval of the Commissioner of Income Tax.

18.4 The Funds and Income of the IE (India) shall be solely utilized for the achievement of the objects and no portion of it shall be utilized for payment to trustees or member's by way of profit, interest, dividend etc.

18.5 The benefits of the IE (India) AA shall be open to all irrespective of caste, creed, religion or sex.

Special Clauses

Association Terms

Initial Committee - 3years

Subsequently -2Years

Life Membership -Rs.5000/-